



Azad Govt. of the State of Jammu & Kashmir
Directorate Local Government & Rural Development Department
Lower Chatter, Muzaffarabad, AJ&K

TENDER NOTICE

Local Government & Rural Development Department (LG&RDD) intends to procure following Equipment & Material under development schemes namely “Civil Registration & Vital Statistics Management” for which sealed bids are invited under “***Single Stage-Single Envelope Procedure***” from reputed Firms/Suppliers/Manufacturers/Authorized Dealers registered with Income Tax Department and having adequate relevant experience.

S#	Name of Items	Qty
LOT-1		
1	Desktop Computer	23
2	Laptop	3
3	Laser Printer	23
4	Laser Printer Multi-Function	2
5	Color Printer	1

S#	Name of Items	Qty
LOT-2		
6	Computer Chair	23
7	Computer Table	23
8	Office Table	03
9	Executive Chair	03
10	Office Chair	12

Terms & Conditions.-

- Sealed bids shall be submitted to Director General, LG&RDD on or before 22 June, 2018 till 10:30 am. The bids shall be opened on the same day at 11:00 am in the presence of bidders or their authorized personnel who may choose to attend the bid opening meeting.
- Request for Proposals (RFP) can be obtained from Directorate LG&RDD, Lower Chatter, Muzaffarabad, during office hours on payment of fee Rs.1000/- (Non-Refundable).
- Bidders shall quote rates inclusive of all taxes applicable in AJ&K.
- Bid can be made for single lot or both lots. Bid shall contain separate envelop for each lot clearly marked with Lot-No in bold and eligible letters.
- Bidder should quote rates for complete lot (i.e. for. each item of a Lot). Bid with missing rates for any item of a Lot shall be rejected.
- Bid Security @ 2% of the total value of bid in shape of Pay Order/Demand Draft, in favor of DDO, Directorate General, LG&RDD Muzaffarabad must be attached with each bid. Bids without Bid Security shall not be entertained.
- Quantities can vary depending on availability of resources.
- Competent Authority reserves the right to accept or reject any or all bids without assigning any reason.

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